

The Bangladesh Gazette



Published by Authority

THURSDAY, OCTOBER 15, 1981

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PART I

Statutory notifications containing Rules and Orders issued by all Ministries and Divisions of the Government of the People's Republic of Bangladesh and their Attached and Subordinate Offices and the Supreme Court of Bangladesh

MINISTRY OF EDUCATION

No. Sec. 18/8R-2/81(Part)1278-Eln.,

dated Dacca, the 17th August 1981

RESOLUTION

SUBJECT: Functions and responsibilities of the Directorate of Inspection and Audit.

The Government has been pleased to establish a Directorate of Inspection and Audit under the administrative control of the Ministry of Education to conduct, on a regular basis, survey and inspection of all educational institutions (except Universities) in receipt of Government grant or aid in any form or manner. Government schools and colleges and similar other Government institutions will also come under the purview of the Directorate of Inspection and Audit for this purpose.

The audit and inspection will be conducted with the following objectives in view:

- To find out whether the institution's funds including Government aid or grant received by the same are properly spent for the specific purpose for which the said aid or grant was sanctioned.
- To verify the authenticity of the statements submitted by the authority of the institutions or any individual connected with it to the Government or the Board or Directorate having jurisdiction over the same, or to any Government agency.
- To verify if the conditions of grants or aids received from the Government have been properly complied with.
- To verify the qualifications of the teachers and other employees of the institutions in order to determine their eligibility for receiving

various contributions from the Government in respect of their salaries and other benefits.

- (e) To verify whether the conditions of eligibility for affiliation/recognition by competent authority have been met by the institution concerned.
- (f) To check if various administrative orders and instructions by competent authorities including Governing Bodies/Managing Committee of the institutions have been duly carried out.
2. The authorised officials of the Directorate of Inspection and Audit will have the right to inspect these institutions and examine any record pertaining to the administration and management of the institution including taking into temporary custody of relevant papers with proper receipt. Refusal by any authority or employee of an institution to allow such authorised officials of the Directorate access to the premises and papers, or lack of cooperation will make such institutions liable to suspension or cessation of all Government aids, grants, contributions to the institution or its employees. In case of Government institutions, such actions will call for appropriate disciplinary action by competent authority on receipt of report from the Directorate of Inspection and Audit.
3. Government may entrust from time to time other specific responsibilities to the Directorate or instruct the Directorate to take up investigation on specific allegations in respect of particular institutions.

4. The officials of all the directorates and attached offices under the Ministry of Education will extend full cooperation and assistance to the Directorate of Inspection and Audit in discharge of the above functions.

5. Joint inspection teams may be constituted by the Ministry of Education with officials from this Directorate, the administrative directorate and other competent persons including local officials and public representatives for inspection of a particular institution or institutions.

6. The Directorate of Inspection and Audit, wherever necessary, will liaise with various districts and local authorities for their help and cooperation.

7. All reports by the Directorate of Inspection and Audit will be submitted to the Ministry of Education with appropriate recommendations for appropriate action. Copies of such reports will also be sent to the concerned agency responsible for the administration of the institution and to the Board or authority responsible for its academic management. The latter, in their turn, will submit periodic reports to the Ministry with copies to this Directorate on action taken on the findings and recommendations.

By order of the President
KAZI FAZLUR RAHMAN
Secretary.

Handwritten notes:
A.O. 20/10/81
20/10/81
To be placed in file for 20/10/81